

FDP Organized by FE Department

(September 2023- August 2024)

| S.No | Date | Category | Title of the Program | Total Number of faculty attended | Name of the Resource person |
|------|----------------------------|----------|---|----------------------------------|---|
| 1 | 18-6-2024 To 22-06-2024 | FDP | Enhancing English language communication skills for engineering faculty | 70 | <ol style="list-style-type: none">1. Prof Rama Krishna Y. Head, PGDM Institute public Enterprise (IPE) Hyderabad2. Dr. Tabitha Chekuri Mahindra university Hyderabad3. Mr. M. Nagaraju etc., Rtd. Sr Lecturer from government service. Master trainer in communicative language teaching.4. Jasti Appa Swami University of HYD |



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Cheeryal (V), Keesara (M), Medchal. Dist. 501301

Report on

Five Day FDP on *Enhancing English Language Communication Skills for Engineering Faculty*

Organized by English Division, Department of Freshman Engineering

Dated:

18.6.2024 to 22.6.2024

OBJECTIVES:

- To make the participants acquire proficiency in English Language Communication Skills.
- To demonstrate the practical applications of digital writing tools in academic writing.
- To improve grammatical concepts, pronunciation of the participants.
- To make the participants understand the features of spoken and written language.

Expected Outcomes:

- The Participants become familiar with a variety of digital tools for improving Writing Skill.
- The Participants become confident in integrating digital tools into their writing process.
- The Participants understand the relevance of correct pronunciation.
- The participants acquire skills to speak grammatically correct sentences to a reasonable extent.
- They imbibe the strategies of Academic Writing.
- They improve Interactive skills.

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Session Plan:

| Date | Day | Topic | Resource Persons |
|------------|-----------|---|---|
| 18.06.2024 | Tuesday | <i>Exploring Digital Tools to write Better English.</i> | Prof. Rama Krishna Yelamanchili MBA, PhD, FDP (IIM-A) Professor and Program Head, PGDM Institute of Public Enterprise (IPE), Hyderabad |
| 19.06.2024 | Wednesday | <i>Strategies to Enhance Oral Communication Skills.</i> | Dr. Tabitha Chekuri Associate Professor, Department of Humanities and Social Sciences, Mahindra University, Hyderabad. |
| 20.06.2024 | Thursday | <i>Working on the Nuances of Grammar and Pronunciation for Effective Communication.</i> | Mr. M. Nagaraju Rtd. Sr. Lecturer from government service, Master Trainer in Communicative Language Teaching, Resource person in communication skills, soft skills and Employability Skills. |
| 21.06.2024 | Friday | <i>Strategies for Academic Writing.</i> | Dr. Jasti Appa Swami Assistant Professor Center for English Language Studies School of Humanities University of Hyderabad Hyderabad |
| 22.06.2024 | Saturday | <i>Interactive Session</i> | Ms. P. Mercy Kavitha, Assoc Prof, FE and Dr. P. Pramodini, Assoc Prof, FE |
| | | <i>Valedictory Ceremony</i> | Dr. G. Neeraja Rani HoD, FE, GCET |

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**Five-Day FDP on
Enhancing English Language
Communication Skills for Engineering Faculty**

18th to 22nd June, 2024

Organized by
English Division
FRESHMAN ENGINEERING DEPARTMENT

Chief Patron **Patron** **Convener**
Mr. G. R. Ravinder Reddy **Dr. S. Udaya Kumar** **Dr. G. Neeraja Rani**

No. of Faculty benefitted: 70

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Five Day FDP on *Enhancing English Language Communication Skills for Engineering Faculty*
Organized by English Division, Department of Freshman Engineering
18.6.2024 to 22.6.2024

Report

A Five-Day Faculty Development Programme on “Enhancing English Language Communication Skills for Engineering Faculty.” was organized by the faculty of English from 18th to 22nd June, 2024. The FDP was held in Room No – 310, Block 1. The FDP was organized successfully under the able guidance of Convener of the FDP Dr. G. Neeraja Rani, Physics Professor & HoD, FE department. Dr. B. Nagamani and Ms P Mercy Kavitha were the Coordinators. All Faculty of English Division played an active role in organizing the FDP.

Schedule

| Date | Day | Topic | Speaker |
|------------|-----------|---|--|
| 18.06.2024 | Tuesday | <i>Exploring Digital Tools to write Better English.</i> | Prof. Rama Krishna Yelamanchili MBA, PhD, FDP (IIM-A) Professor and Program Head, PGDM Institute of Public Enterprise (IPE), Hyderabad |
| 19.06.2024 | Wednesday | <i>Strategies to Enhance Oral Communication Skills.</i> | Dr. Tabitha Chekuri Associate Professor, Department of Humanities and Social Sciences, Mahindra University, Hyderabad. |
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| 21.06.2024 | Friday | <i>Strategies for Academic Writing.</i> | Dr. Jasti Appa Swami Assistant Professor Center for English Language Studies School of Humanities University of Hyderabad Hyderabad |
| 22.06.2024 | Saturday | <i>Interactive Session</i> | Ms. P. Mercy Kavitha and Dr. P. Pramodini |
| | | <i>Valedictory Ceremony</i> | Dr. G. Neeraja Rani HoD, FE |

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First-day session titled "Digital Tools that Help to Write Better English" aimed to introduce faculty members to a variety of digital tools designed to enhance their academic writing skills. The Guest Speaker for first day was Dr. Y Rama Krishna, Professor, Institute of Public Enterprise (IPE), Hyderabad. The session focused on demonstrating the practical applications of digital tools in improving grammar, style, readability, and overall writing quality. The session began with a comprehensive presentation on various digital tools available for improving English writing. Tools discussed included:

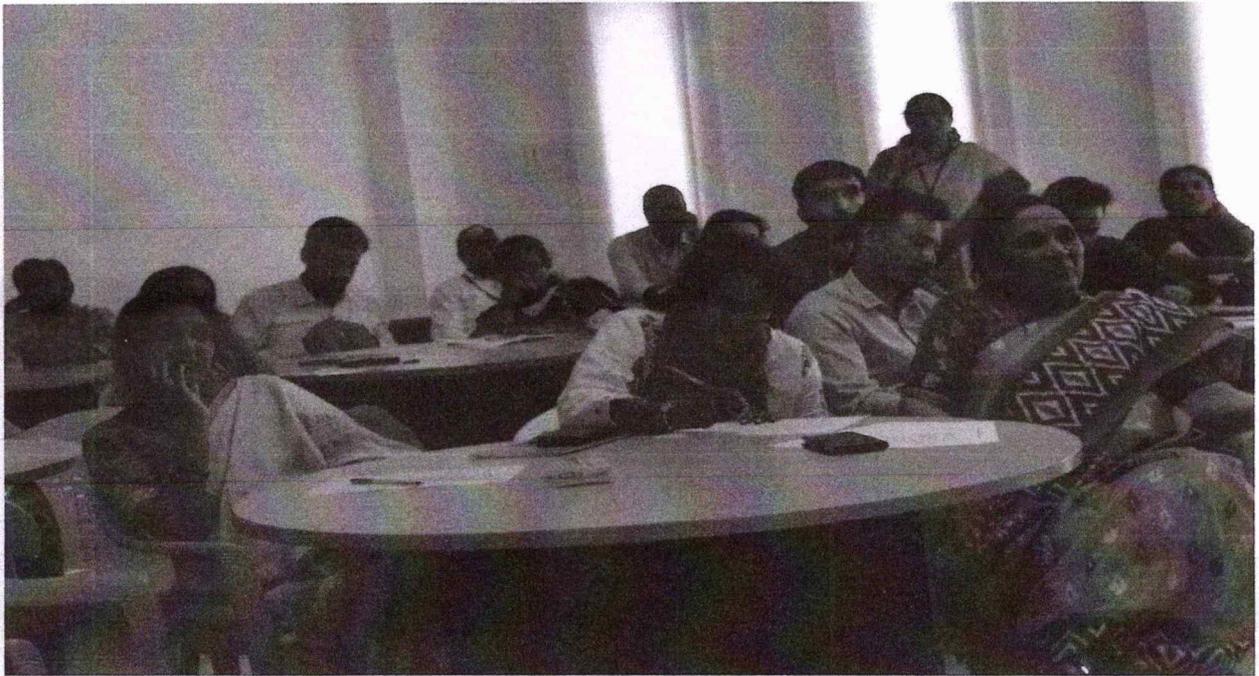
- ProWritingAid
- AI Writing Assistants (e.g., ChatGPT)
- EditPad
- Paperpal
- You.com
- Designer tools
- Perplexity
- Claude
- AI Essay writing

The presentation highlighted the key features, advantages, and use cases for each tool. Through this session, the participants analyzed and developed an idea to improve a sample piece of writing. These tools provided various functionalities. They also understood the use of the Review option in Microsoft Word to edit documents.

Overall, the session was incredibly enlightening and valuable as the speaker broke down complex tools into manageable and practical applications and empowered the participants to improve their academic writing skills. Dr. Sridevi Proposed the Vote of Thanks.



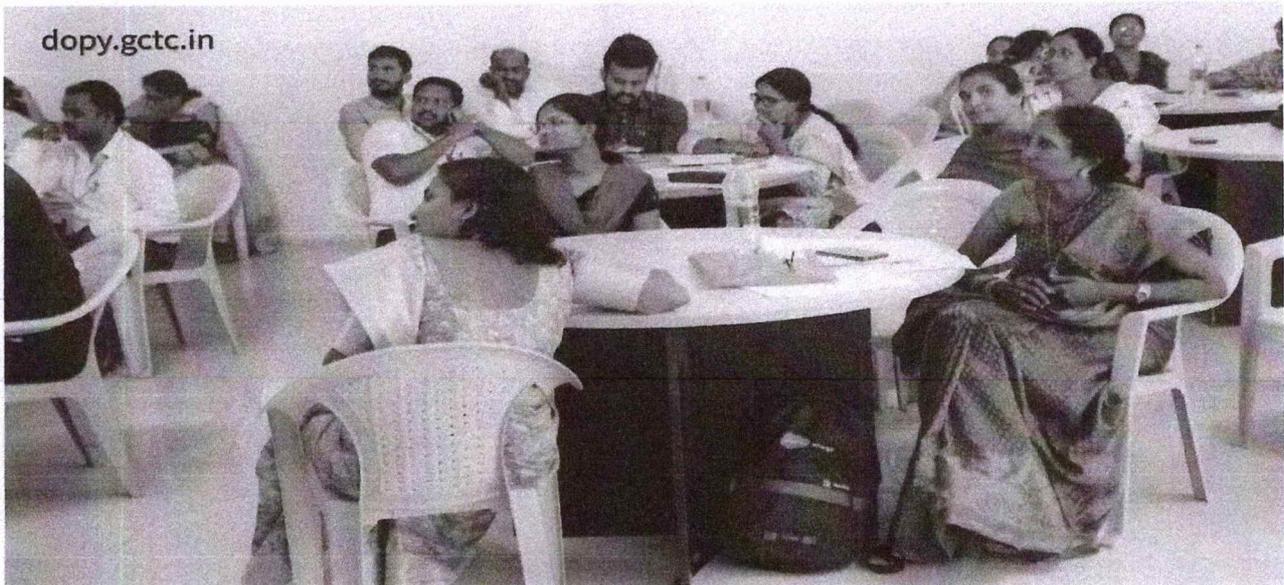
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Dr. Tabitha conducted an interactive session on 'Strategies to Enhance Oral Communication skills' on the second day. The Resource person made the participants to work out on the given exercises. The activity-based session made the participants understand the expressive skills we need to use while doing oral communication. She also spoke of the importance of developing the linguistic repertoire, she also stressed upon the need to focusing on the subskills of speaking which include grammar, fluency, vocabulary and turn-taking skills.

She conveyed the key points clearly and concisely and used multiple modes of communication and tone. The session was well-received by the participants. Mr. Nagaraju proposed Vote of Thanks.


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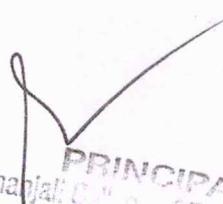
Dr. Nagaraju, the Resource person on the third day played a song to enthuse the participants during introduction and conducted an 'Ice breaker' by making the participants to move around the hall recording their names on a sheet of paper and also asking them questions by using the words displayed on the board.

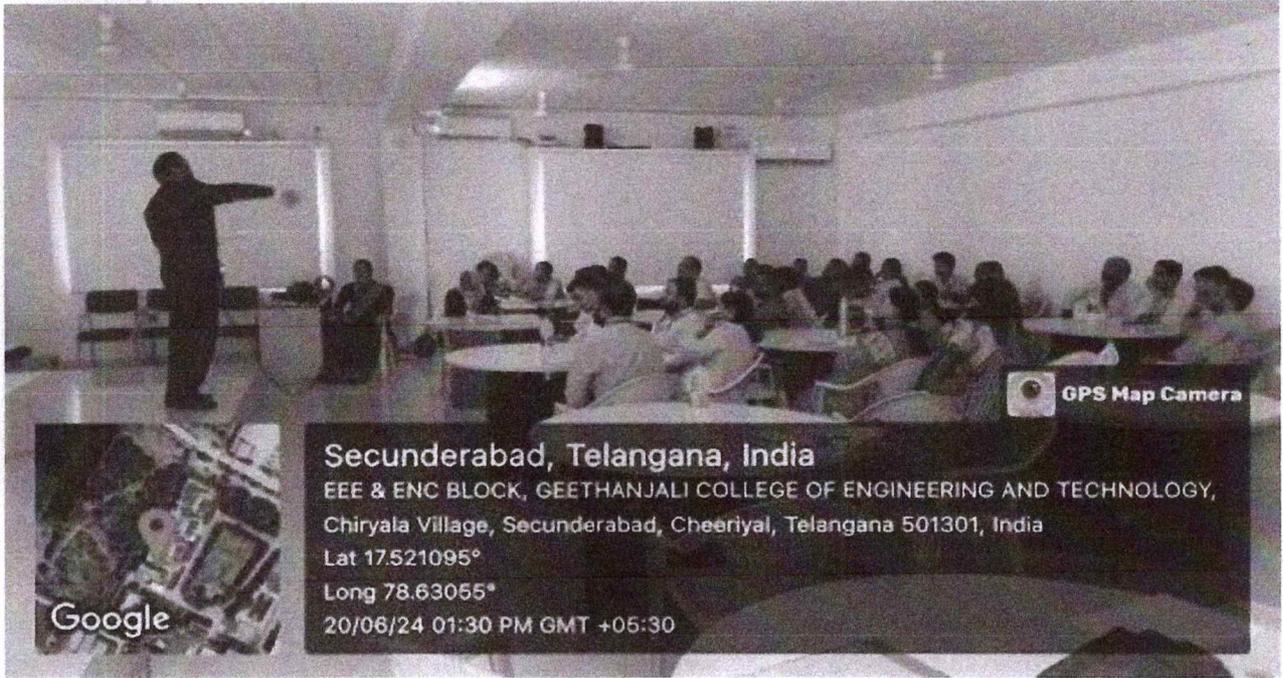
He explained the correct usage of articles, prepositions, tenses, order of adjectives, indefinite pronouns, auxiliaries, subject-verb agreement, word order (syntax), idioms and phrasal verbs.

The Resource person emphasized on continuous practice is essential for mastering grammar and pronunciation. Regular writing and speaking exercises help reinforce grammatical concepts and encourage their application in various contexts. This practice not only improves accuracy but also builds confidence in using the language. The session was Informative and interesting. The session concluded with an activity. Dr. Pramodini proposed Vote of Thanks.

Following topics were covered:

- Introduction
- Essentials of Grammar
- Essentials of Pronunciation
- Practical Tips
- Interactive Activities
- Resources
- Conclusion


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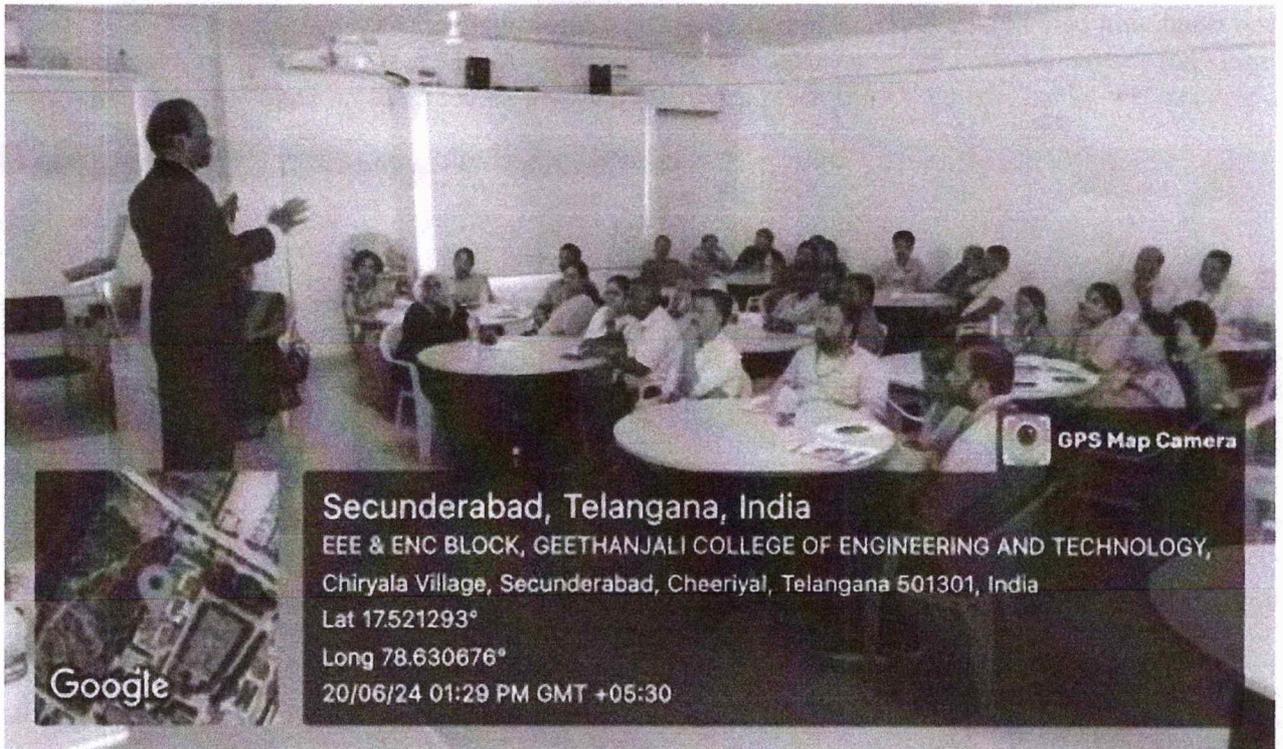
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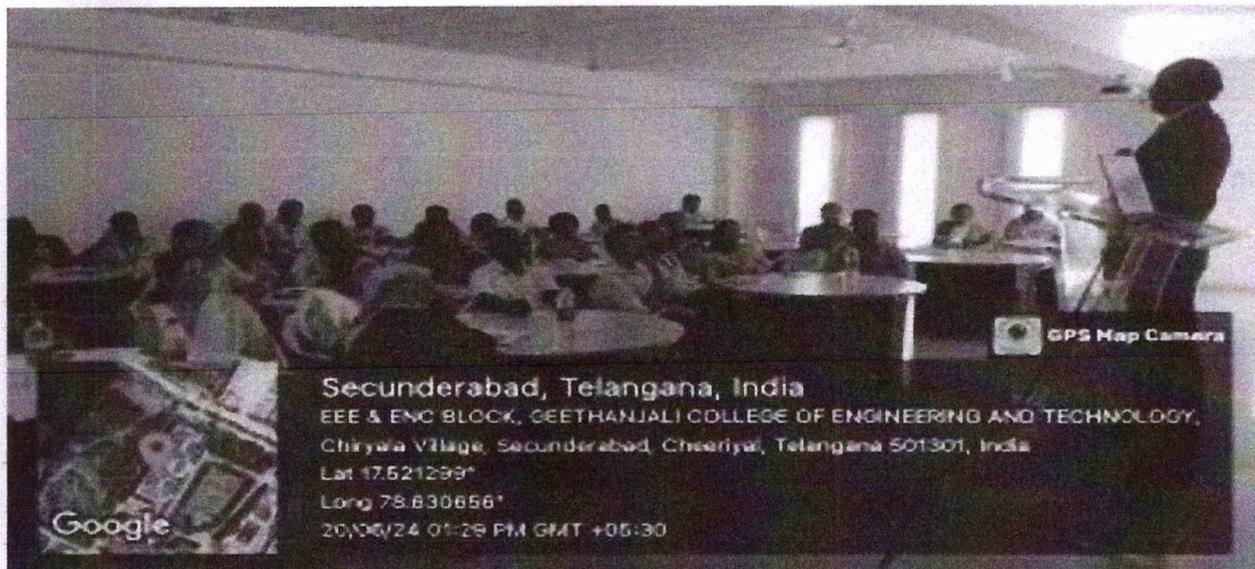
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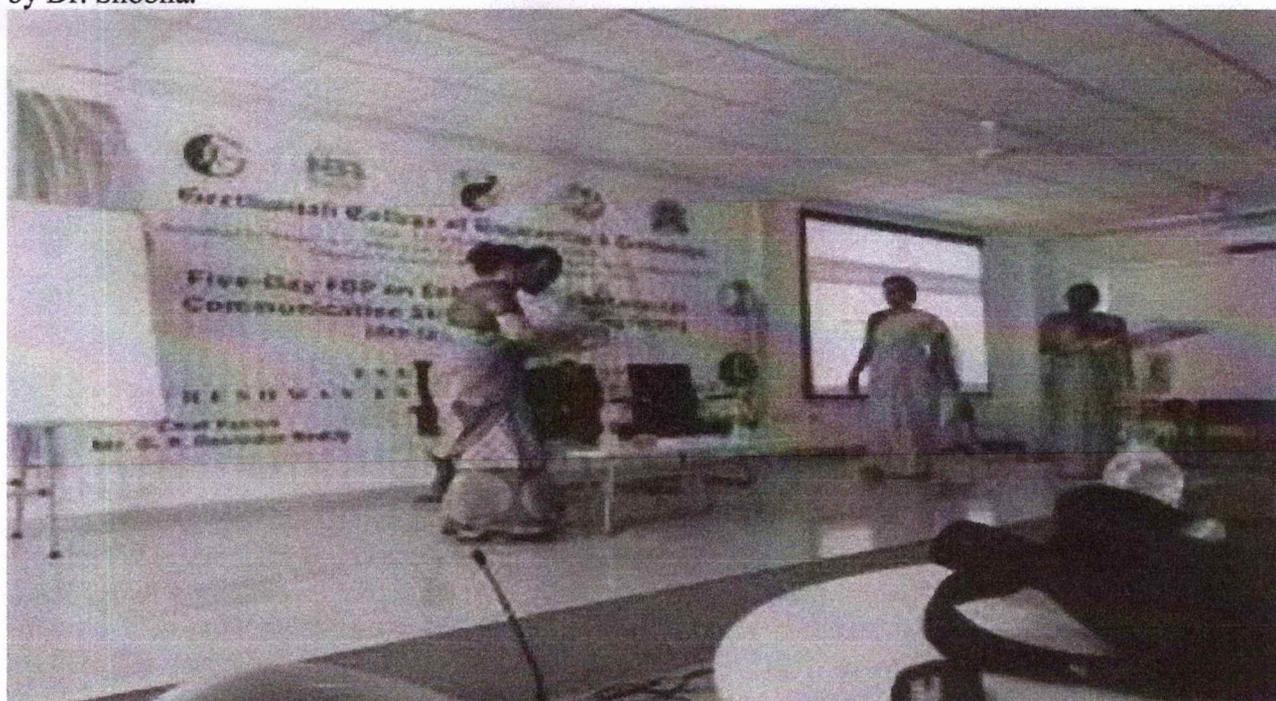
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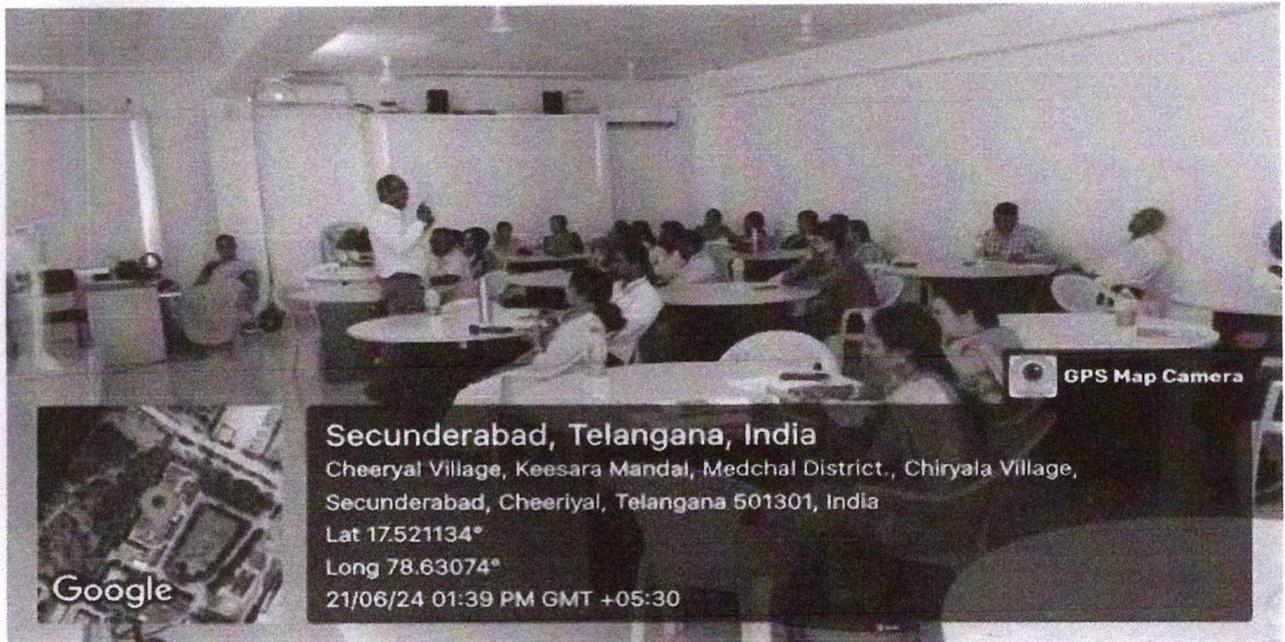
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Speaker of the fourth day Dr. Jasti Appaswami began his talk on how language influences us to involve in an action. He said that the language which we use always depends on the situation and the person with whom we interact. The discourse differs from formal to informal, so it tends to become complex. He explained on how we move from abstract thinking to concrete action. The session focused on how academic writing tends to be complex, abstract, and also how tense and few verbs will be used in the text. He further explained the features of spoken and written language. The session emphasized on the need of the hour, academic writing. Vote of Thanks was proposed by Dr. Shobha.



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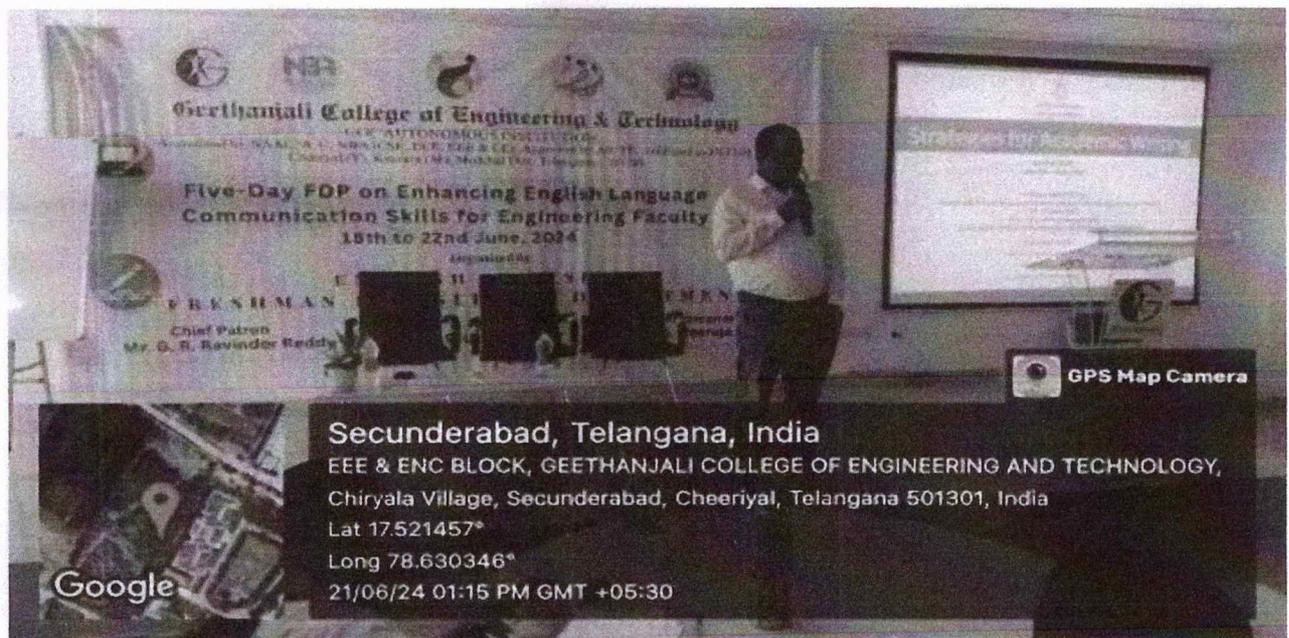
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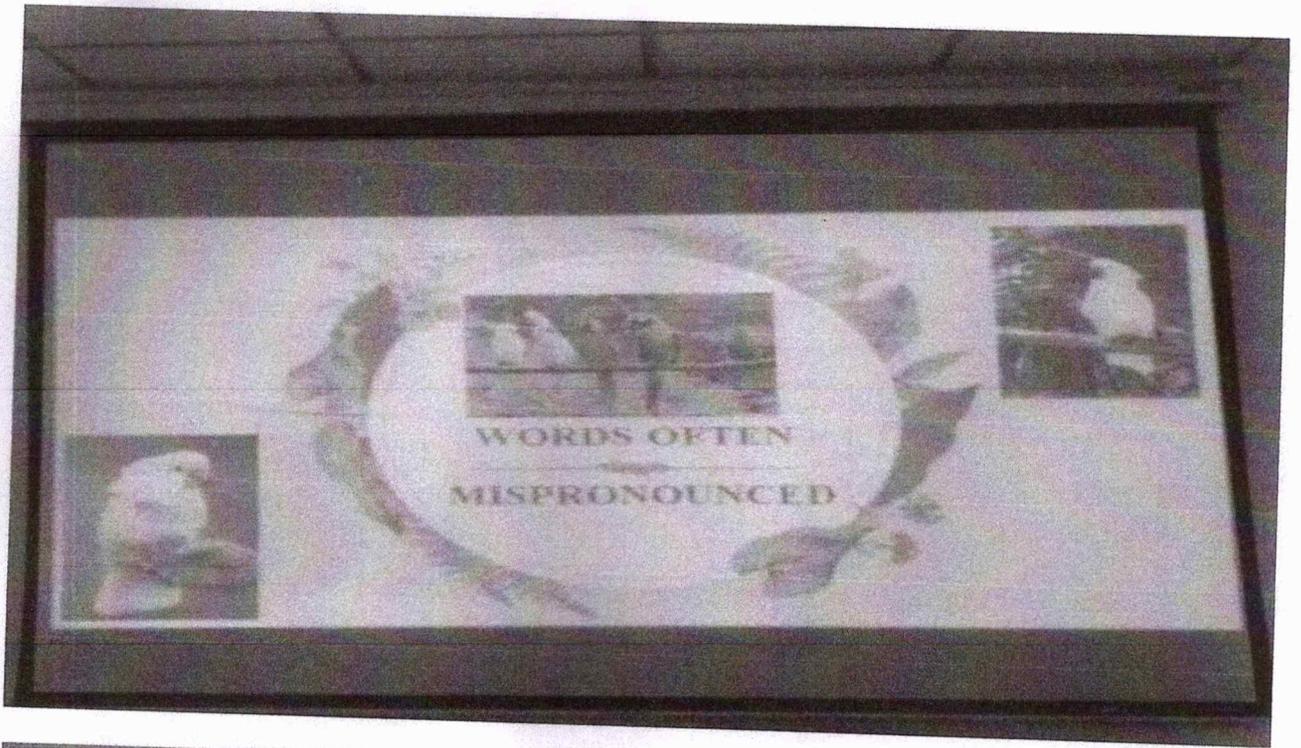
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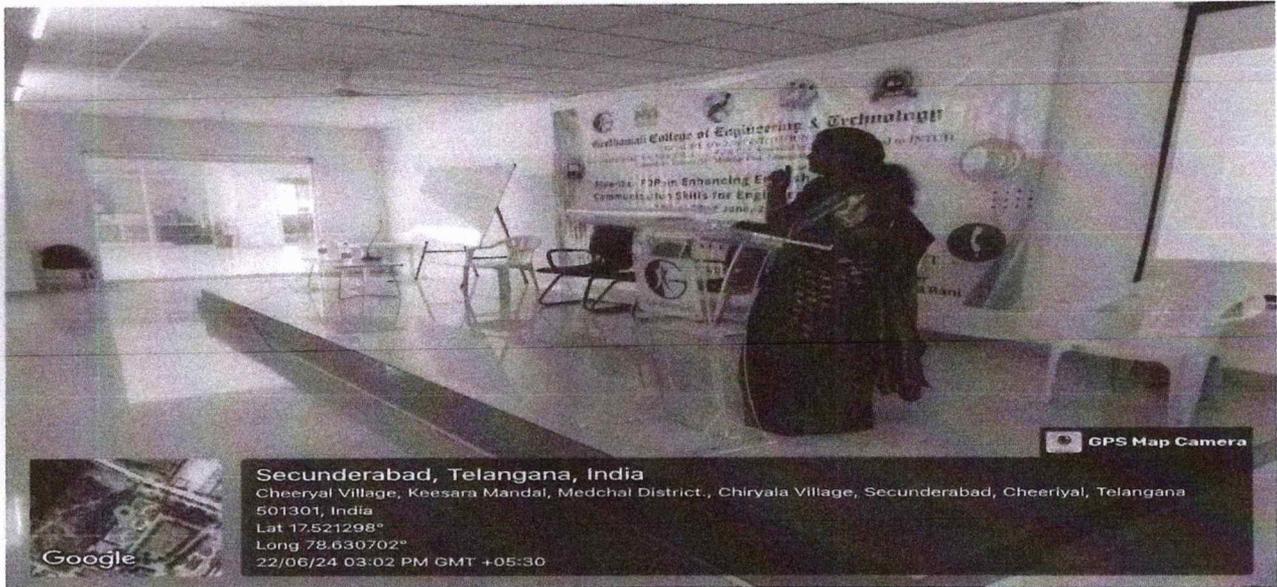
The Interactive Session on fifth day was taken up by Ms. P. Mercy Kavitha and Dr. P. Pramodini. During the session, an activity was conducted in which all the participants were divided into groups. Each group consisted of six members. Members of each team were made to utter the words to improve their pronunciation. An activity related to 'Tongue Twisters' was also conducted and all the participants participated in this activity actively. The third activity was a 'Role Play', in which one participant from each group is selected and they were given a situation, roles were assigned to each member of the group. This activity was conducted to build their confidence level and sentence formation and to improve their communication skills.

The programme was a success in its objective of stimulating the participating teacher's needs for applied approach to classroom teaching. It enabled the participants to develop their Speaking Skill. During the Valedictory Ceremony, the participants were given participation certificates by Prof. Uma Devi, Prof. Nagamani, Prof. Yugandhar, and Dr. Goverdhan. The Ceremony came to a conclusion by the Vote of Thanks proposed by Ms. Mercy Kavitha, Coordinator.

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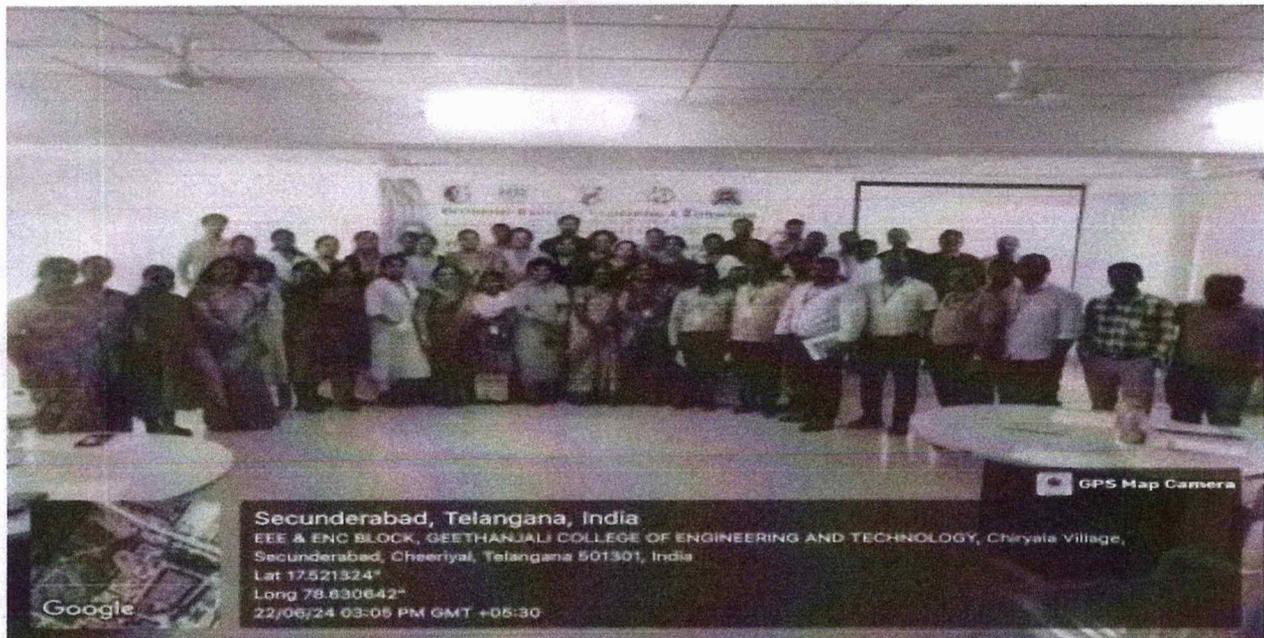



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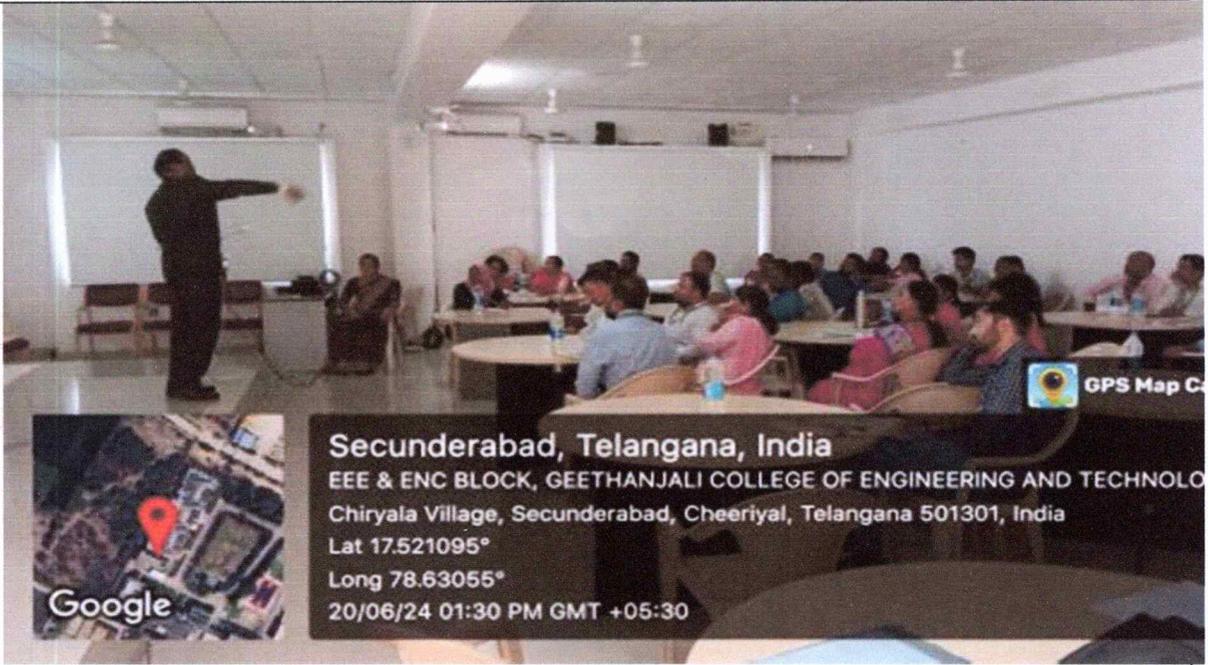
OUTCOMES:

- The Participants became familiar with a variety of digital tools for improving Writing Skill.
- The Participants are confident in integrating digital tools into their writing process.
- The Participants understood the relevance of correct pronunciation.
- The participants acquired skills to speak grammatically correct sentences to a reasonable extent.
- They are able to imbibe the strategies of Academic Writing.
- They improved Interactive skills.

for Signatures of the Coordinators
Dr. B. Nagamani & Ms. P. Mercy Kavitha

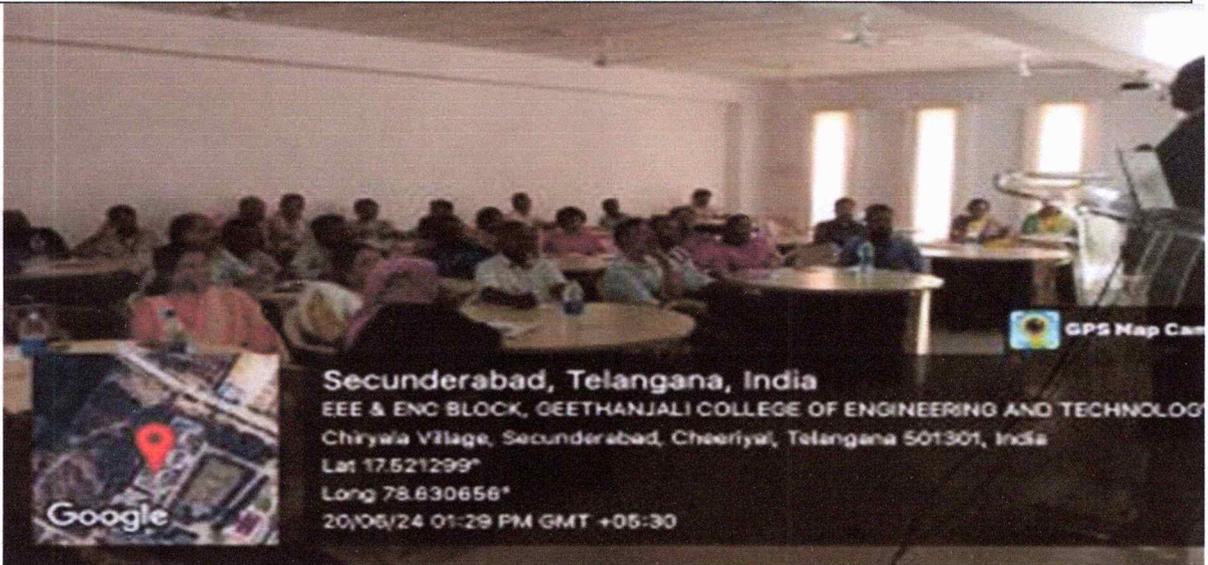
Signature of the Convenor & HoD, FE
Dr. G. Neeraja Rani

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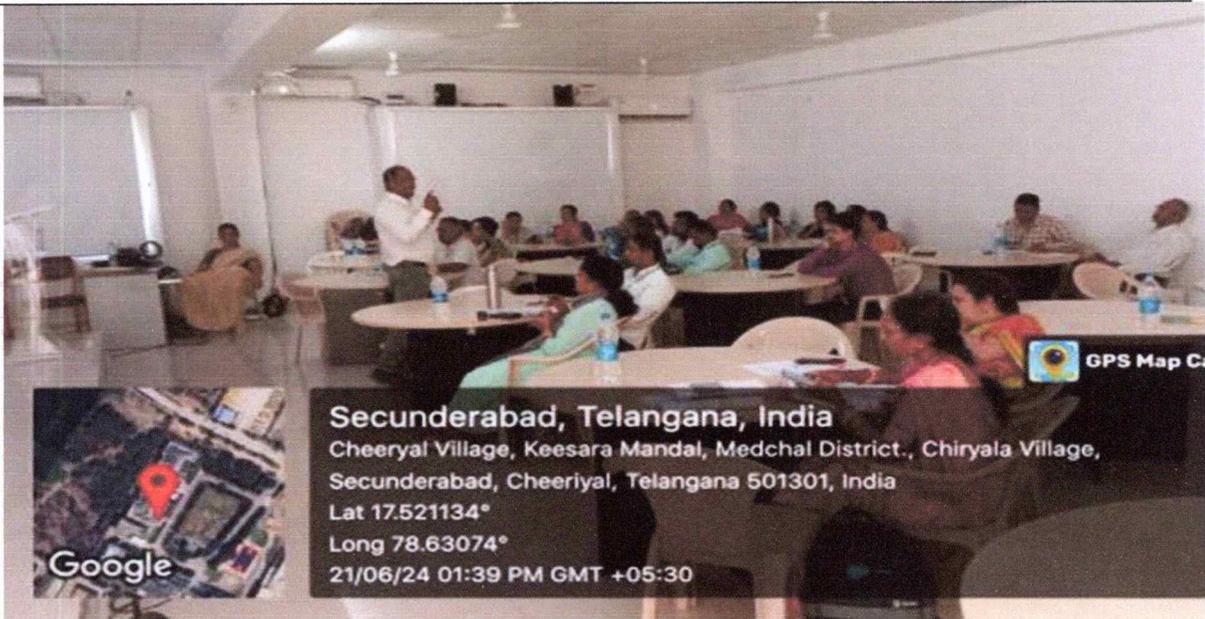
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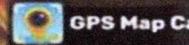
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| | TOTAL | 12000 | | | | |

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Jr. Accountant

Praveen
24/06/2024

Verified By
Sr. Accountant

DCS

Accounts Officer

Principal/Secretary

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